



Illinois Army National Guard AGR Career Development Announcement 25C-036  
T32 AGR On-Board Enlisted Only  
Department of Military Affairs  
State of Illinois  
Camp Lincoln  
1301 North MacArthur Boulevard  
Springfield, Illinois 62702-2317  
<https://www.il.ngb.army.mil/Employment/Army-AGR-Announcemnets/>

ANNOUNCEMENT NUMBER: 25C-036

DATE: 09 May 25

CLOSING DATE: 24 May 25

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:  
AGR TRANSITION NCO, Para 014A Line 13, E7, 42A4

APPOINTMENT FACTORS:	Officer( )	Warrant Officer( )	Enlisted(X)
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LOCATION OF POSITION:  
JOINT FORCE HEADQUARTERS (HRO)  
1301 N. MACARTHUR BLVD  
SPRINGFIELD, IL 62702

WHO MAY APPLY:  
Must be a current on-board AGR in the State of IL within the grades of E6 and E7.

AREA OF CONSIDERATION: This position is open to on-board AGR enlisted Soldiers in the grades of: E6 to E7. Individual selected will receive an AGR tour with the Illinois Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted AS A MINIMUM. If any of the required documents are not reasonably available to you, a brief memo will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Blank AGR application forms can be found on HRO's AGR SharePoint page at the following link: <https://armyeitaas.sharepoint-mil.us/sites/NGIL-HRO/SitePages/Army-AGR.aspx>

1. Illinois Army National Guard (ILARNG) Active Guard/Reserve (AGR) Career Development Application Checklist.
2. NGIL Form 85 - Application for Active Guard/Reserve Career Management Position.
3. Copies of last 5 Non-Commissioned Officer Evaluation Reports (NCOER's) if applicable. If 5 are not available, submit all available NCOER's with a letter of recommendation from your unit Commander, First Sergeant, or First Line Leader.
4. Enlisted Record Brief (ERB) - Submit the selection board version only dated within the last 90 days.
5. NGB 23B - Retirement Points Accounting Management Sheet (RPAM) dated within the last 90 days.
6. All DD Form 214's/NGB Form 22's.
7. Individual Medical Readiness Record (IMR) dated within the last 12 months. Do not submit a screenshot of the homepage of your MEDPROS profile.
8. DTMS Printout - Listing most recent record Army Combat Fitness Test (ACFT) score and height/weight record. Last record ACFT must be within 6 months of the announcement closing date.
9. DD Form 5500 (male) / DD Form 5501 (female) - Body Fat Content Worksheet (if applicable).
10. Copy of Valid Permanent Profile (if applicable).
11. Biographical Sketch.
12. Memorandum to the Selecting Official addressing any aspect of your application (if applicable).
13. Combine all documents into 1 PDF file; No attachments within the pdf file, no portfolio files, no .tif files, and no .jpg files will be accepted.
14. Naming Convention for Application: Vacancy Announcement #, Last Name, First Name, Rank
15. Send all applications to the following email address: [ng.il.ilamg.list.j1-hro-agr-branch@army.mil](mailto:ng.il.ilamg.list.j1-hro-agr-branch@army.mil)

POSITION COMPATIBILITY REQUIREMENTS:  
The individual must qualify for and be placed in the following compatible MOS: 42A4

MINIMUM APPOINTMENT REQUIREMENTS:

1. Applicants must meet the initial eligibility requirements of AR 135-18, Table 2-1.
2. Applicants may not be a candidate for an elective office, hold a civil office, or be engaged in partisan political activities if selected to enter the Active Guard/Reserve (AGR) program.
3. Applicants must be able to be granted and maintain a Secret security clearance at a minimum, unless the duty position requires a higher level of clearance.
4. Applicants must have a passing Army Combat Fitness Test (ACFT) taken within the last 6 months.
5. Applicants must have no derogatory information within their Official Military Personnel Record (OMPF).
6. Applicants must have no record of conviction by special or general court-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), Chapter 24, or otherwise required to register as a sexual offender under AR 27-10, Chapter 24.
7. Applicants must meet the Army Body Composition Program (ABCP) body fat standards in accordance with AR 600-9.
8. Applicants must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
9. Applicants must not be subject to flagging actions during selection or upon entering an Active Guard/Reserve (AGR) status.
10. Applicants must not be within six months of Expiration Term of Service (ETS) or mandatory removal.
11. Applicants must satisfy the requirements outlined in AR 135-18, NGR 600-5, NGR 600-100, NGR 600-101, NGR 600-200, NGR 601-1, and ILNG PAM 135-18.

12. Applicants who have voluntarily resigned from the Active Guard/Reserve (AGR) program in lieu of mandatory or involuntary separation action are not eligible to reenter the AGR program in accordance with AR 135-18.

13. Applicants who have voluntarily separated from the Active Guard/Reserve (AGR) program for one or more days are not eligible to reenter the program for one year from their date of separation, unless waived by the National Guard Bureau (NGB) prior to the announcement closing date

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**BRIEF JOB DESCRIPTION:**

Directly responsible for all retirement service functions and medical processing for Illinois Army National Guard AGR Soldiers. Coordinates bi-annual retirement briefs, conducts retirement counseling, and manages inquiries related to retirement. Provides support to Soldiers on retirement procedures and policies. Coordinates with centers of influence that affect Active Duty transition in to retirement (Veterans Affairs, Tricare, USO, Corporate Fellowship Program and Army Career Skills Program). Processes all DD 214 worksheets, active duty service computations and publishes retirement orders in FTSMCS. HRO point of contact for all AGR separations and final approval for the out-processing check list. Responsible for all AGR medical actions; to include fitness for duty, medical evaluation boards, and IDES process. Manages and staffs all convalescent leave requests in the Leave Tracker system. Works closely with the G1 medical branch and the brigade medical & dental NCOs to ensure AGR Soldiers submit all medical documentation for any limiting conditions. Performs all additional duties as assigned.

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**SELECTING SUPERVISOR:**

CW4 Thomas Watson

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**CONTACT INFO:**

SSG Reggie Wynne

(DSN) 555-3923

(Com) (217) 761-3923

(Email) reggie.wynne.mil@army.mil

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**EQUAL OPPORTUNITY:**

The Illinois National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.